



**FRIENDS**<sup>OF</sup>  
KANANASKIS COUNTRY

## **Safety Policy**

**Dated: October 12, 2015**

The Friends of Kananaskis (the “Friends”) performs work that has inherent risks to it. However, the Friends believe all work can be done safely and without injury. If injuries do occur, we believe that we must take responsibility for minimizing their effects.

### **Policies**

Every day of trail care work will include a safety briefing from Alberta Environment and Parks staff and/or Friends Crew Leaders

- The Trail Care Subcommittee will be responsible for identifying the minimum content of this briefing, and Friends Crew Leaders shall be responsible to ensure all of this material is covered.

All Friends Crew Leaders will be:

- Trained in safe use of all equipment we may use;
- Equipped with a First Aid kit which must be carried on trail care days they lead;
- Equipped with Bear Spray which must be carried on trail care days they lead;
- Trained in First Aid to at least an Emergency Responder with CPR-C level;

As impairment of any kind increases the risk of incidents, no individual will be permitted to participate in any Friends activity if their capacity is reduced in any way through use of drugs (prescription or otherwise), alcohol or by any other means.

- Friends Crew Leaders have the right to refuse, to any individual they suspect of any impairment, participation in any activity.

### **Working with Alberta Environment and Parks Supervision**

- If an individual is injured during a trail care day, the Alberta Environment and Parks protocol will be followed, including reporting the incident to the Workers’ Compensation Board of Alberta.
- The Trail Care Subcommittee shall be responsible for participating in any Alberta Parks investigation which may take place, and providing recommendations to the Board of Directors of the Friends regarding any procedural changes to prevent future incidents
- Should Alberta Environment and Parks choose not to investigate an incident, the Trail Care Subcommittee will undertake its own investigation, and provide recommendations to the Board of Directors of the Friends regarding any procedural changes to prevent future incidents

### **Working without Alberta Environment and Parks Supervision:**

- If Friends members are working without Alberta Environment and Parks supervision, any incident that occurs:
  - Must be immediately reported to the Friends Crew Leader in charge. The Crew Leader is responsible for administering any required first aid and taking any other actions as needed to manage the situation, including making contact with Kananaskis Emergency Services where appropriate.

- The incident and any related actions must be reported to the Friends Program Director as soon as possible, preferably within 24 hours. Once appraised, the Program Director shall immediately notify the Trail Care subcommittee.
- The Trail Care Subcommittee shall be responsible for investigating every incident, and providing recommendations to the Board of Directors of the Friends regarding any follow-up action and any procedural changes to prevent future incidents